



## SELECTMEN'S MEETING MINUTES

Dec 21, 2015

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rich Zacher, Selectman Bill Nelson(tardy), Laurie Champy, Mariou Maclean, Ed Nason, Dianne Smith, Tom Hill, Brad Williamson

**This is a special 2016 budgetary meeting.**

- **Approval of Minutes:**

***MOTION:** Selectman Zacher made a motion to accept meeting minutes from Dec 15, 2015 as presented, Selectman Robischeau seconded, Selectman Nelson absent, motion carries.*

- **Road Agent:** Selectman Robischeau inquired of Ed Nason the status of the recently requested work on Tucker Road, Ed Nason replied that he expects to complete filling the potholes with gravel tomorrow. He stated in regards to the additional coldpatch work requested elsewhere, that he probably won't get to it prior to the forecasted rain. It was mentioned that there is also a pothole on Brice Drive in need of gravel.  
Mr. Nason stated that he is scheduled to be filling the sand shed on Wednesday and that he is holding off on ordering salt until next week. He also stated that he has ordered crack seal in preparation for summer 2016.  
When discussing a figure for the line item of Bridge Repair (4915.201), Ed Nason stated that he is still awaiting the report from Holden Construction from the study performed on the bridge on Moose Mountain Rd. He stated he will call them again tomorrow.
- **Treasurer:** Marilou Maclean presented the contract from Avitar for the assessing software to the Selectmen, she advised them that the contract states if a backup is provided by Jan 31, 2016 a 15% reimbursement of the payment would be issued to the Town. Selectman Robischeau will advise the Assessor Clerk, Jessica Robischeau, of this need to provide backup by said date.  
Marilou also stated she will contact Tom Lavender as she is in need of an invoice to pay his salary. Upon discussing the new Cemetery land, Marilou stated that she will contact Primex, the insurance provider that most towns use, for a quote. She will inquire if there would be a packaging discount for also including the towns Worker's Compensation and General Liability Coverage.

**Forest Fire Warden:** There was a lengthy discussion about multiple items on the Forestry portion of the proposed budget. Brad Williamson questioned his request for \$1,000, line item Forestry Inspection, being reduced to \$250. The Selectmen explained that they were not familiar with any inspections being performed which lead them to question the expense, therefore they made the decision to reduce the request to \$250. Mr. Williamson stated the increased requested amount of \$500 was for truck maintenance and that he is unclear where the title of Forestry Inspection originated. He stated that in the past this is the line item that has been used for the annual inspection as well as routine maintenance for the Forestry Truck. In order for the funding to coincide with the expense, the Selectmen agreed to change the title of the line item from Forestry Inspection to Forestry Expenses. The Selectmen stated that they placed \$500 under the line item of Truck Maintenance. There was further discussion about whether or not to put more funding into repairs for the existing forestry truck, the financial impact of possibly purchasing a new truck, and a discussion about whether a truck is necessary considering our existing fire coverage from Wakefield that we are already financially responsible for.

Mr. Williamson also questioned the line item Dry Hydrants, # 4225.303, being reduced from \$2,500 to \$1. The Selectmen stated that they made this adjustment due to noticing that this line item remained consistent at \$2,500 but that it was never expended. Mr. Williamson stated that he would like this line item to remain and would like to move forward with data collection so that an informed decision could be made in regards to how to proceed with maintaining the existing dry hydrants in town for future use. He stated there will be a need for a Dredge and Fill short form from DES, that he says will be inexpensive and not time consuming to obtain. Mr. Williamson stated that he will be responsible for managing the data gathering.

Brad Williamson also presented a proposal for funding a garage to house the forestry truck and forestry equipment, whether it be the current truck or a newly purchased one. He spoke of the importance of providing an enclosed heated structure to provide rust protection as well as other vehicle component protection during the colder weather, when the ground is not snow covered. The truck would be removed from service once there is snow cover. In Mr. Williamson's proposal he states that he has "talked with a local builder who has done extensive work for the town and he feels confident that the current building could be demolished and a suitable new building be built in the same location for no more than \$30,000 at current pricing." The price quoted for \$30,000 would not include space for storage, this would need consideration. The possibility of putting in a cement slab in the existing garage was also mentioned as a means of rust protection for the truck. The Selectmen asked Mr. Williamson if he could obtain the necessary signatures to support warrant articles for the upcoming election. He replied that he would prefer the support of the Selectmen in drafting and presenting the warrant articles on the ballot. Selectman Nelson asked if they were required to say they recommended the article if they wrote it.

Selectman Robischeau will draft two warrant articles, one for a new building in the amount of \$30,000 and the other for a new truck in the amount of \$40,000, these will be put on the floor to start conversation at the annual town meeting.

Selectman Zacher will explore the wording of a warrant article dating back to approx. 1991 to determine if it would allow for the use of funding a new forestry truck.

**Scheduled Speaker:** Dianne Smith presented a Budget Proposal to create a new Capital Reserve Fund, under RSA 261:153, VI to support "transportation improvements" through an additional fee for each registered vehicle, as identified in RSA 261:153, VI, b. Her proposal recommends that the fee be \$5 per registration, with 100% of the fees to be deposited into the transportation improvement capital reserve fund, *without* the Town reserving the allowed 10% or \$0.50 per registration fee.

Selectman Zacher expressed concern about the feedback from the public regarding imposing another fee. Selectman Robischeau asked Ms. Smith if she would get the required signatures and draft a warrant article for the upcoming election. Ms. Smith stated that she would prefer it came from the Selectmen, thus showing their support.

- **Old Business:**

Under *Transfer to Capital Reserve, # 4915*, it was mentioned that a warrant article needs to be drafted to propose moving public money to a 501(c)(3), from a private fund. Once completed, Selectman Robischeau will seek review from Attorney Laura Spector Morgan.

In response to the previous Budget meeting on 12/03/15, due to CASA's request for funding, Selectman Nelson presented additional information in the form of a letter as well as pamphlets from CASA. There was further discussion about CASA being a nonprofit organization, the Selectmen agreed to look further into their public financial records prior to offering them a donation.

Laurie Champy stated she had received an email from Mimi from the Wolfeboro Senior Center and Meals, offering to attend a budget meeting to make a presentation and/or answer questions about their organization. The Selectmen agreed it was not necessary for her to attend.

The Selectmen spoke of the need to write a warrant article to propose entering into a contract on Hunter Land.

Meeting adjourned 9:15pm

The next Selectmen's meeting is scheduled for Jan. 12, 2016 at 6:30pm.

Respectfully Submitted,

Laurie M. Champy  
Administrative Assistant